

**FORM - 'M'**

[See rule 14]

**Notice of Hours of Work, Rest-Interval, Weekly Holiday****The Maharashtra Shops and Establishments (Regulation of Employment and Conditions of Service) Act, 2017 and Rules, 2018**

Name and address of the Establishment:

**Tata Capital Financial Services Limited,  
Peninsula Business Park, Tower A, Office No. 1201/1202, 12th Floor, Ganpatrao Kadam Marg, Lower  
Parel, Mumbai - 13**

Name of the Manager/Authorised representative.:

**Mr.Mayukh Maiti, Head- Facilities & Administration,**

All the workers in the establishment are hereby informed that the hours of work, rest-interval and weekly holiday of each worker is given below:-

Sr. No.	Worker Code	Name of worker	Designation	Hours of Work			Rest Interval		Day of weekly holiday
				Shift Name	From	To	From	To	
1		2	3	-	4		5	6	
1		All Workers		General Shift	9:30 AM	6:00 PM	1:00 PM	2:00 PM	All Sundays & 1st,2nd Saturday

Date: 29/06/2020

Place: Mumbai

Signature of the Manager or Authorised representative